ICT Acceptable Use Policy for Students

I agree to comply with the following ICT Code of Conduct using computers and the Internet in a responsible way.

1. I will not enter the ICT rooms unsupervised.
2. I will not eat or drink in the ICT rooms.
3. I will not turn the computers on or off without permission from the teacher or teaching assistant.
4. I will not disclose my passwords to other students.
5. I will not use other students' passwords nor interfere with other users' work.
6. I am aware that all of my activity on the network is recorded and that the administrator has the right to view, amend or delete my files stored on the network and may withdraw my rights to use ICT facilities.
7. I will not install any un-authorised software onto the school system nor attempt to change the settings of any computer.
8. I will only use computers for schoolwork and will treat computer furniture and equipment with respect.
9. I am entirely responsible for the files stored on my network area.

The Internet and email

10. I will use the Internet and email in a responsible way.
11. When using the student Wi-Fi, I will use the internet in a responsible way.
12. I will only use the Internet and email for schoolwork.
13. I will not attempt to shop online with the Internet nor try to download files that are unsuitable for use in school such as any of a violent, dangerous, racist or inappropriate sexual nature.
14. I will not try to download any copyrighted material to the school network i.e. music, video or applications.
15. Whilst using the Internet I will not disclose my name, address or other personal details.
16. If using email or sending messages around the school computer network, I will not use language that is offensive, threatening or inappropriate.
17. **Under no circumstances should any student submit a request or accept a member of staff of Childwall as a 'friend' on any Social network sites or Groups' i.e.: Facebook, Twitter, Instagram, Snapchat etc**.
18. Please be careful as to what you contribute on Social network sites & Groups' i.e. Facebook, Instagram, Twitter etc. These are public areas and the content of which can be screenshot or downloaded and printed and potentially used against you in the future by third parties.

Sanctions

19. If I do not follow the above code, I will expect a ban on ether internet, email or network use until a returned reply slip has been returned to the data Team from my parents/carers acknowledging my misuse of the ICT facilities at Childwall School.
20. Where appropriate, police or local authorities may be involved.
21. I will be liable for deliberate damage to equipment and unauthorised use of the Internet.