



**CHILDWALL**  
SPORTS &  
SCIENCE ACADEMY  

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LYDIATE  
LEARNING TRUST

<b>Meeting</b>	Childwall Sports & Science Academy - Governance Committee
<b>Date &amp; Time</b>	Wednesday 21 <sup>st</sup> September 2022- 5.00pm – 7.00pm - in school

To be clerked by – Diana Brown, Governance Professional (GP)

Also present - Deborah Moss, Senior Governance Professional (SGP)

### Agenda

No	Description	Lead	Timing
1	<b>Welcome and apologies for absence</b> <ul style="list-style-type: none"><li>Welcome to Diana Brown - new Governance Professional.</li><li>Welcome to new Governor and Board Appointed Chair - Sophie Priest</li><li>Welcome to Suzanne Pountain, newly appointed Co-opted Governor.</li><li>Confirmation of Chris Maguire's resignation</li></ul>	SGP	5.00 - 5.20
2	<b>Confirmation of Board Appointed Chair</b> <ul style="list-style-type: none"><li>Sophie Priest</li></ul> <b>***Election of Vice Chair</b> <ul style="list-style-type: none"><li>Nominations/self-nominations</li><li>Parties to leave for vote if more than one received.</li></ul>	SGP	
3	<b>Confirmation of Terms of Reference for AGC</b> <ul style="list-style-type: none"><li>Agreed by LLT Board</li></ul> available on Governor Hub – for any comments or questions	SGP	

4	<p><b>Reminder</b></p> <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Communication Policy</li> </ul> <p>Both on Governor Hub</p>	SGP	
5	<p><b>The Governance Plan &amp; Meeting Schedule</b></p> <ul style="list-style-type: none"> <li>• Regular meetings between Chair and Head Teacher</li> <li>• Preparing agendas</li> <li>• Timing of Papers</li> <li>• Apologies</li> <li>• Updating diaries at start of the year and particularly when changes are notified.</li> </ul>	SGP	
6	<p><b>Scheme of Delegation</b></p> <ul style="list-style-type: none"> <li>• Reminder of importance</li> <li>• Available on Governor Hub</li> </ul>		
7	<p><b>Governance Handbook &amp; other Key Resources</b></p> <ul style="list-style-type: none"> <li>• Governor Hub</li> <li>• The Key</li> <li>• The NGA website</li> <li>• Learning Link (e learning resources)</li> </ul>		
8	<p><b>Confirmation of Linked Governors</b></p> <p>Document available on Governor Hub</p> <ul style="list-style-type: none"> <li>- For discussion and agreement of any changes</li> </ul>	SGP	
9	<p><b>Confirmation of HT Performance Review Panel</b></p> <ul style="list-style-type: none"> <li>- Sophie Priest</li> <li>- Catherine Unsworth</li> <li>- Mike Rice</li> </ul> <p><b>Notification of Board Rep to be on each HT's Annual Performance Review panel.</b></p> <p>Deyes - Graham Hewer</p> <p>CSSA - Hooshang Rahmani</p> <p><b>Confirmation of Trust Pay Committee approach</b></p>	SGP	

10	<p><b>Reminder –</b></p> <p><b>General Conduct</b></p> <ul style="list-style-type: none"> <li>- Director/Governors Code of Conduct</li> <li>- Communications Policy</li> </ul> <p>Available on Governor Hub</p>	SGP	
11	<p><b>Declarations</b></p> <p>Declaration of any Personal or Business Interests for the Governor role. - <u>Declaration to be completed on Governor Hub by the end of this week, if not already refreshed.</u></p> <ul style="list-style-type: none"> <li>- Additional declarations relating to KCSIE and other key reference materials to also be re-confirmed</li> </ul> <p><b>Check for any declarations for the other items detailed for this meeting.</b></p>	Chair	5.20 - 5.25
12	<p><b>Review and acceptance of the minutes of the previous meeting</b></p>	Chair	5.25 - 5.30
13	<p><b>Update on any significant matters or actions arising from those minutes.</b></p>	Chair	5.30 - 5.35
14	<p><b>Overview of Exam Performance &amp; Response Plan</b></p>	Janette Vincent	5.35 - 5.45
15	<p><b>New Intake Profile for Y7 and Y12 for 2022-23</b></p>	Janette Vincent	5.45 - 5.50
16	<p><b>Agree Faculty Reporting Schedule &amp; Process/Format</b></p>	Tariq Mahmood	5.50 - 6.05

17	<b>Updates to School Improvement Plan</b> <ul style="list-style-type: none"> <li>To note and for questions</li> </ul>	Janette Vincent	6.05 - 6.15
18	<b>Detailed update on Top 3 Risks to the Academy</b>	Janette Vincent	6.15 - 6.20
19	<b>Trips Schedule &amp; Risk Assessment Process</b>	Janette Vincent	6.20 - 6.30
20	<b>Policies for Review/Ratification</b> <ul style="list-style-type: none"> <li>Safeguarding (update re further work at Board level)</li> <li>Behaviour for Learning</li> </ul>	Janette Vincent	6.30 - 6.40
21	<b>Safeguarding Refresher/Update</b> <ul style="list-style-type: none"> <li>- Presentation</li> </ul>	Jo Wilde	6.40 - 7.00
22	<b>Date and Time of Next Meeting</b> Wednesday 9 <sup>th</sup> November 22 from 5.00pm – 7.00pm at CSSA	SGP	